

Run a Pull Plan: Check List



Admin User

- Did I add all the attending users as Project Members?
- Did I create Phase Plans to direct my teams to the correct goal of the meeting?
- Did we Identify the important Roles, Locations, and Swimlanes?
- Do I have a steady internet connection and device?



Basic User

- Did I create a Touchplan Account at Touchplan.io?
- Is the project on my list when I log in?
- Did I create my task tickets before the meeting?
- Do I know which role I am in the project?
- Do I have a device (Laptop/Ipad) for the meeting?
- Do I know if there are any critical obstacles for my tasks that need to be linked?

Questions?

[Live Chat](#)

[Email Support](#)

[User Guide](#)